

**NSSA Executive Committee Meeting  
03/25/2020 – Meeting Minutes**

**Flora Meilleur (secretary)**

**Present:**

Peter Gehring (PG)  
Alannah Hallas (AH)  
Matthew Helgeson (MH)  
Despina Louca (DL)  
Brad Olsen (BO)  
Flora Meilleur (FM)  
Kate Ross (KR)  
Claire Saunders (CS)  
Nancy Ross (NR)

**Absent:**

Yuyin Xi (YX)

**Agenda:**

- 1) Adoption of the February 18, 2020 meeting minutes (DL/FM/All)
- 2) Date for next call (DL/FM/All)
- 3) ACNS 2020 (DL/PG)
- 3a) postpone the ACNS meeting?

**Discussion Minutes (by agenda item number):**

Several Executive committee members could not get through to the usual conference number. A zoom meeting was hosted instead. The discussion centered around the impact of the developing Covid-19 situation on ACNS2020 planning.

**1. Adoption of the February 18 meeting minutes (DL/FM/All)**

No comments or additions were made to the minutes of the February 18, 2020 meeting. The minutes were adopted.

**2. Date for next conference call (DL/FM/All)**

DL tasked FM with sending a poll out to select a time for the next meeting during April 22 - April 28.

**3. ACNS 2020 (DL/PG)**

Organization was progressing smoothly. The schedule became slightly behind recently because several session chairs have to deal with the Covid-19 situation.

MRS is monitoring the development of the situation. BO informed the committee that the GRC has cancelled all its meetings through the summer.

Decision to cancel or postponed ANCS2020 will made by the NSSA Ex comm.

DL reported having received several emails inquiring about the status of the meeting.

DL reached out to the ORNL and NIST neutron facilities. Both confirmed that they will support the NSSA decision. The facilities did comment that the Fall could be busy for their staff. Fall would also be a difficult time for many academics.

The Embassy hotel is available at the following dates in the Fall: August 23 – 28, 2020, September 27 – October 2, 2020, October 11 – 16, 2020 and October 18 – 23, 2020.

The committee discussed alternate ways to host the meeting (virtual) and their challenges, the financial impact of hosting a meeting with low attendance vs re-scheduling to a later date.

It was suggested that a poll asking the society members for their preferred period to host a postponed meeting could be sent out.

## Action items

<b>Item Number</b>	<b>Person Responsible</b>	<b>Action item</b>	<b>Agenda date (mo/yr)</b>	<b>Agenda Item # for next meeting</b>
1	FM/All	Select next meeting date/time by Doodle Poll.	01/2020	2
2	<u>All</u> /FM/MH	Make edits as comments to the bylaws uploaded in Google Drive.	10/2019	TBD
3	PG/FM	Add prize cost to the agenda of the next ACNS2020 planning meeting.	11/2019	N/A
4	All	Review website for travel grant	02/2019	TBD
5	KR	Solicit names for three Executive Committee positions from the NSSA members by email	02/2019	
6	<u>All</u>	Provide feedback about NSSA twitter account	11/2019	TBD