

**NSSA Executive Committee Meeting
04/26/2019**

Flora Meilleur (secretary) 06/07/19

Present:

Peter Gehring (PG)
Brian Josey (BJ)
Despina Louca (DL)
Flora Meilleur (FM)
Brad Olsen (BO)
Kate Ross (KR)
Alannah Hallas (AH)
Chris Wiebe (CW)
Nancy Ross (NR)

Absent:

Matthew Helgeson (MH)

Agenda:

- 1) Adoption of the March 27 meeting minutes (DL/FM/All)
- 2) Date for next call (DL/FM/All)
- 3) Bylaws (KR/MH)
- 3a. Society vote - Election Buddy
- 4) ACNS 2020 (DL/PG)
- 4a. Meeting organization: Simply Vintage, University of Colorado Boulder conference service, MRS
- 4b. DOE proposal
- 4c. Other
- 5) Donation to the society (PG)
- 6) Treasury/Communications/Membership officer updates (BO/KR/NR)
- 6a. Neutron News article on NSSA Prizes and ACNS 2018 (KR)
- 7) AOB

Discussion Minutes (by agenda item number):

1. Adoption of minutes (FM/DL/All)

The minutes from 03/027/19 were presented and were adopted.

2. Date for next conference call (DL/FM/All)

DL tasked FM with sending a poll out to select day and time of the next meeting during June 4-June 9, 2019 or as early as possible after that.

3. Bylaws (MH/DL)

KR set up online voting for the Neutron Scattering Society of America - NSSA Bylaw Amendments using electionbuddy.com. KR asked a few executive members to review the online voting set up before the request to vote is sent out to all the society members. At least 5% of the members need to cast a vote.

4. ACNS 2020 (DL/PG)

Funding:

DL and PG are working on funding requests. DL has contacted NIST (RD, DN) and ORNL (PL) and is awaiting responses.

The proposal to DOE is due in September 2019.

Programming chairs:

John Tranquada from BNL and Lilo Pozzo from UW have agreed to be program chairs for ANCNS 2020.

Local committee chairs:

Dmitry Reznik and Steven DeCaluwe were proposed to serve as local committee chairs but the discussion is still open.

Date:

May 26 – May 29, 2020.

5. Donation to the society (BO/PG)

DL, BO and PG will have a call with the donor.

6. Treasury/Communications/Membership officer updates (BO/KR/NR)

Treasury: BO will check on ANCS 2018 proceeds.

Communications: KR was still missing a couple of contributions for the Neutrons News article. Final article is due mid-June.

Membership: DL sent an email to NR with the name and email address of all the ACNS 2018 registered participants to help update our membership.

7. AOB

No other business.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	FM/All	Select next meeting date/time by Doodle Poll.	04/2019	2
2	KR	Bylaws: ElectionBuddy results	04/2019	3
3	PG/DL	ACNS2020	04/2019	4
4	BO/PG/DL	Donation to the society: phone call with donor	04/2019	5
5	KR	Neutron News article on NSSA prizes and 2018 ACNS – write ups due	04/2019	6