

**NSSA Executive Committee Meeting
07/30/18**

Katharine Page (Secretary), 08/27/18

Present: Alannah Hallas (AH)
Despina Louca (DL)
Brian Josey (BJ)
Brad Olsen (BO)
Katharine Page (KP)
Kate Ross (KR)
Nancy Ross (NR)
Patrick Woodward (PW)

Absent: Matthew Helgeson (MH)
Megan Robertson (MR)
Chris Wiebe (CW)

Agenda: 1) Adoption of minutes (KP/DL/All)
2) Date for next call (DL/KP/All)
3) ACNS 2018 Review (PW)
4) 2019 – 2022 NSSA Officer Elections: Vice President and Secretary (DL)
5) Treasury/Communications/Membership officer updates (BO/KR/NR)
6) Tax Report (BO)
7) AOB

Discussion Minutes (by agenda item number):

1. Adoption of minutes (KP/DL/All)

The minutes from 05/21/18 were presented and were adopted.

2. Date for next conference call (DL/KP/All)

The next NSSA Executive Committee Meeting was set for Monday, August 27, at 1 PM Eastern Standard Time.

3. ACNS 2018 planning (PW)

A recap of the ACNS 2018 meeting was provided. There were approximately 339 attending attendees, with 89 being student participants. The general feedback was positive. The venue was well-liked and the program was well received. It was noted that the meeting was funded slightly differently compared with past years. The conference needs to be declared as a Department of Energy conference well in advance to avoid complications in future years. All Department of Energy funding was used to reimburse students and early career scientists. This meant that students received more support relative to former years. There were also two applications received for childcare grants. \$250 will be provided to each applicant.

It was noted that we now have the tough task of deciding where the 2020 meeting will be. MH had suggested Denver, CO as a location. There are several universities that could be involved in hosting the meeting. Colorado School of Mines was mentioned as a potential host university. Nashville, TN was another suggestion. This has the benefit of being located within driving distance of ORNL. It was discussed that Denver and Nashville both have large international airports. DL noted that MRS have run conferences in Nashville and have a location they prefer. DL will investigate the Nashville option and think about possible program chairs and possible local hosts.

It was noted there were multiple suggestions received to shorten future ACNS meetings by a day. It was decided this should be considered when abstracts are received in 2020 (if it is possible to remain flexible in planning the meeting length).

4. 2019 – 2022 NSSA Officer Elections: Vice President and Secretary (DL)

The Vice President and Secretary Terms (PW and KP) will be closing at the end of 2018. There is a plan to have the ballot sent out by the end of August and have new officers lined up before the end of the year. Possible candidates will be discussed next call. DL will circulate a list of potential candidates and the committee will choose two candidates to run in the election.

5. Treasury/Communications/Membership officer updates (BO/KR/NR)

NR provided a membership update. 26 new members signed up for NSSA at the ACNS conference. She is adding those to the roster.

BO provided a treasury update. He is waiting for the MRS check for last year. Taxes are due November 1. The former NSSA treasurer, Mike Crawford, had paid several bills in 2017 during the transition period for new officers. This has all been tracked down and accounted for at this point.

KR provided a communications update. She has added a 2018 science highlight to the NSSA website for work from the University of Minnesota and NIST. She is looking for other ideas for highlights and will be removing ACNS banners from the website. She has a selection of images provided by NIST and ORNL to use as banners.

6. AOB

It was discussed that a Neutron News article should be considered for ACNS 2018. KR and KP will write something that includes a summary of the prize winners and their talks.

DL has had discussions with Paul Langan regarding 2019 appropriations for the Second Target Station at ORNL. There is \$15M earmarked for the project that will allow for Critical Decision 1 (CD-1) planning. The full \$1B project does not yet have full backing. The most recent STS talk at the Basic Energy Sciences Advisory Committee (BESAC) meeting in July was well received. It was requested that a letter be written by the NSSA in support of the project. DL requested feedback in drafting a letter of support. It will be discussed next meeting.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	BO	Prepare and file NSSA taxes (due November 1).	3/2018	7
2	DL	Solicit nominations for Vice President and Secretary NSSA Executive Committee positions.	07/2018	3
3	KR/KP	Neutron News article on NSSA prizes and 2018 ACNS.	7/2018	NA
4	DL	Confirm new Executive Committee member-at-large from Argentina.	8/2017	NA