

**NSSA Executive Committee
Conference Call Minutes, 12/09/15**

Katharine Page (Secretary), 01/08/16

Present: Mike Crawford (MC)
Doug Godfrin (DG)
Matthew Helgeson (MH)
Ron Jones (RJ)
Katharine Page (KP)
Megan Robertson (MR)
Stephan Rosenkranz (SR)
Harlyn Silverstein (HS)
Norm Wagner (NW)
Patrick Woodward (PW)

Absent: Mark Lumsden (ML)
Chris Wiebe (CW)

Agenda: 1) Adoption of minutes from 11/18/15 (KP/SR/All)
2) Date for next conference call (SR/KP/All)
3) ACNS 2016 Planning Update (PW)
4) 2016 NSSA Prizes/Fellows (SR)
5) LANSCE User group meeting / Letter to Willy May (SR)
6) AONSA/ENSA/NSSA Meeting (SR)
7) MRS Meeting Follow-up (NW/RJ/ML/DG)
8) AOB

Discussion Minutes (by agenda item number):

1. Approval of minutes (KP/SR/All)

The minutes from 11/18/15 were adopted with no corrections and no objections.

2. Date for next conference call (SR/KP/All)

The date and time for the next conference call was agreed to be Wednesday, January 13, at 10 AM Central Time.

3. ACNS 2016 planning update (PW)

Updates were provided regarding ACNS conference funding. PW reported the DOE funding request was submitted to Neutron Scattering Program Manager, [REDACTED]. PW is sending a draft of the [REDACTED] NIST funding request to NW, NW will send a completed draft to MRS, and [REDACTED] will submit the proposal to grants.gov. ML reported that DOE conference approval is still being sought by ORNL for ACNS. [REDACTED]

[REDACTED]. The approval will need to be in place before a request for conference funding can be submitted. [REDACTED]

[REDACTED]. In the interim the ACNS program managers will need to remain vague on the level of student and invited speaker support that will be provided. It was discussed that MRS officials suggested NSSA pledged to contribute directly for student support in 2014. MC reported there was nothing budgeted or debited in the financial records. SR recalled that NSSA agreed it would support \$5K for student travel if it was needed. 100 students were budgeted for in 2014, with the intended amount of support at \$500 per person. 70 US students and 8 Canadian students attended, and \$600 of support was provided for each person. It was decided that direct NSSA support for student travel will be considered when the final budget and the number of students are known.

ACNS tutorials have been confirmed: Christina Hoffman will organize a tutorial on Diffuse Scattering and John Katsaras will organize a tutorial on Neutrons and Biology.

The call for ACNS invited speaker nominations will be closed Dec. 11. The session chairs will be asked to provide a list of invited speakers for approval in early January. Final decisions on invited speakers are made by the program co-chairs. PW will distribute the invited speaker list for the NSSA executive committee to look over. Abstract submissions will open in the middle of January.

An after dinner speaker will need to be chosen for the banquet night. It was suggested that Nobel Prize winners in region Southern California region be considered in order to raise the profile of the meeting and banquet. This idea will be discussed with the ACNS planning committee later in the week.

SR will send an email to the NIST, ORNL, and LANSCE facility user groups, inviting them to host a function at ACNS 2016. Several have already requested meeting accommodations. CW plans to check with the Canadian user group.

It was discussed that the ACNS program co-chairs should invite representatives from DOE [REDACTED] [REDACTED] to the ACNS meeting. NW agreed to send an invitation to Army and Air Force Research Office contacts. He needs a one page summary of the meeting from PW.

4. 2016 NSSA Prizes / Fellows (SR)

The 2016 NSSA Prize and Fellow Nomination deadline was December 1. Four nominations were received for the Shull Prize, five nominations were received for the Science Prize, three nominations were received for the Sustained Research Prize, four nominations were received for the Outstanding Student Prize, and eighteen nominations were received for Fellowship to the Society. ML distributed received nomination materials to the prize and fellow committee members via Google Drive. SR will send out a reminder regarding the Conflict of Interest Guidelines for the committees.

5. LANSCE User Group Meeting / Letter to Willy May (SR)

No action has been taken since the last conference call regarding contact with the LANSCE User Group (LUG) and letters to NIST and DOE. SR will try to send the letter to Willi May, expressing enthusiasm and thanks for his support of NCNR within the next couple of weeks.

6. AONSA/ENSA/NSSA meeting (SR)

A joint AONSA/ENSA/NNSA meeting is planned for ACNS 2016. AONSA leadership has already accepted an informal invitation. ENSA leadership has still not replied. SR will request an update regarding their availability. A date and meeting time will be set up when the ACNS agenda is drafted and formal invitations will be sent to neutron scattering society participants thereafter.

7. MRS Symposium (NW/RJ/DG)

NW reported that the NSSA sponsored MRS Symposium BBB: *Liquids and Glassy Soft Materials-- Theoretical and Neutron Scattering Studies* was a great success. An announcement was made at the symposium regarding the sponsorship and NSSA fliers were handed out. It was suggested that the sponsorship should be documented on the NSSA webpage as a community activity and that membership rolls should be checked to determine if new members signed up after the meeting. It was also discussed that neutron focused sessions could be more frequently featured in major national meetings if NSSA members were mobilized to organize them.

8. AOB

It was noted that the NSSA webpage is in need of updating to reflect current committee membership.

Action items

| Item Number | Person Responsible | Action item | Agenda date (mo/yr) | Agenda Item # for next meeting |
|-------------|----------------------|---|---------------------|--------------------------------|
| 1 | SR | Letter to Patricia Dehmer urging reinvestment in neutron sources. Letter to Willy Mays applauding NCNR support. | 05/15 | 3 |
| 2 | PW/NW/MRS | Submit NIST sponsored ACNS Conference Funding Request to grants.gov. | 12/15 | 4 |
| 3 | PW | Distribute ACNS invited speaker list for review. | 12/15 | 4 |
| 4 | SR | Invite facility user groups to host meetings at the ACNS conference. | 11/15 | 4 |
| 5 | ACNS Co-Chairs/NW/PW | Co-Chairs: Invite DOE representatives to attend ACNS. NW: Invite Army/Airforce Research Program representative to attend ACNS. PW: Provide one page summary of meeting to NW. | 11/15 | 4 |
| 6 | SR | Send conflict of interest guidelines to prize and fellow committees. | 12/15 | 5 |
| 7 | SR | Follow up with ENSA regarding interest for a meeting of neutron scattering society presidents at the ACNS 2016 meeting. | 10/15 | 6 |
| 6 | RJ | Membership update (following sponsored symposium). | 12/15 | 7 |
| 7 | ML | Document NSSA sponsorship of MRS symposium as a community activity and update Executive Committee membership on NSSA webpage. | 12/15 | 7 |