

**NSSA Executive Committee
Conference Call Minutes, 12/17/14**

Chris Leighton (Secretary), 12/17/14

Present: Stephan Rosenkranz (SR)
Chris Leighton (CL)
Julie Borchers (JB)
Norm Wagner (NW)
Chris Wiebe (CW)
Tonya Kuhl (TK)
Mike Crawford (MC)

Absent: Mark Lumsden (ML)
Ron Jones (RJ)

Agenda:

1. Adoption of minutes from 11/19/2014 (CL/All).
2. Date for next conference call (SR/CL/All).
3. LANSCE follow up (Dehmer, Schonberg) (SR).
4. Next ACNS venue/chairs (Seshadri/Fultz discussions) (SR/All).
5. Web page / voting system for VP/Secretary - progress (ML/SR).
6. AOB.

Discussion Minutes (by agenda item number):

1. Approval of minutes

The minutes from 11/19/14 were adopted with no corrections and no objections.

2. Date for next conference call

Due to the fact that the next conference call will include the new VP and Secretary, it was agreed that the date should be set at a later stage (around January 9th) when their identity and availability is known. It was mentioned that JB and CL should take part in this call also. The weeks of Jan 19 and Jan 26 were raised as possibilities for the conference call.

3. LANSCE follow up (Dehmer, Schonberg)

SR reported on an additional email exchange with Bourke that clarified that the discussed potential additional beamtime for Ph.D. student thesis-related work would in fact not take place at LANSCE. Aside from this there are no major updates. Discussions

took place between SR, JB, TK, and CL regarding how this affects a potential letter to Schonberg. It was eventually concluded that the letter should go ahead as planned, along with the one to Dehmer. SR plans to write these letters in the near future.

4. Next ACNS venue/chairs

SR reported on his discussions with Fultz, who agreed to serve as a local organizer for the 2016 ACNS Conference in the Southern California region. The previously mentioned idea of Long Beach gained traction with Fultz and SR, and, after some discussion, it was agreed that this would be a suitable venue. SR has already contacted Manchas at MRS, who has experience with meetings of the ACNS size in Long Beach, and is going to proceed to contact potential hotels. Fultz brought up the possibility of the Queen Mary as a banquet venue (it may be too small for a conference venue), and the possibility of local attractions for an excursion was discussed. It was noted that no local neutron facility tour will be possible, and so some thought should be given to an excursion, or potentially a tour of some other academic lab of interest; UCLA, Caltech and the JPL were mentioned.

With regard to dates, SR asked the committee if they were aware of any overlap issues with early June 2016, and NW mentioned an ACS colloids conference which he will look into.

Finally, Seshadri at UCSB was also discussed in the context that he agreed to CW to serve in some capacity as a local organizer for the conference. His exact role will need to be clarified as we move forward.

5. Web page / voting progress for VP and Secretary positions

SR relayed that the voting process is underway, around 130 individuals having voted as of last weekend. In the absence of ML no updated information was available. Plans were made to let the process run until the end of December, at which point it is planned to send a reminder email, extending the deadline to some date around Jan 7th. Shortly thereafter a conference call will be organized with JB and CL making arrangements for transfer of responsibilities to the next VP and Secretary.

6. AOB

None raised.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	SR/All	LANSCE follow-up (Dehmer, Schonberg letters)	5/14 (modified 11/14)	3
2	SR/All	ACNS 2016 plans (MRS/Long Beach progress, Seshadri's role, dates, etc.)	5(b)/14	4
3	ML/SR/CL	Election review	11/14	5
4	JB/CL	Transfer of responsibilities for VP and Secretary positions (archives, files, ACNS data, etc.)	12/14	6