

**NSSA Executive Committee
Conference Call Minutes, 4/10/14**

Chris Leighton (Secretary), 4/10/14

Present: Stephan Rosenkranz (SR)
Chris Leighton (CL)
Tonya Kuhl (TK)
Julie Borchers (JB)
Norm Wagner (NW)
Mark Lumsden (ML)

Absent: Chris Wiebe (CW)
Ron Jones (RJ)
Mike Crawford (MC)

Agenda:

1. Adoption of minutes from 3/12/2014 (CL/All).
2. Date for next conference call (SR/CL/All).
3. LANSCE updates/action items (SR/All).
4. Website expansion, listserv, neutron news (ML/RJ/All).
5. ACNS 2014: Progress (JB). Financial support (JB/SR). Plenary/after-dinner speakers (JB/All). Other items (JB).
6. NSSA prizes, awards and fellows: ACNS planning (certificates/checks/tax forms/service awards) (SR/All).
7. AOB

Discussion Minutes (by agenda item number):

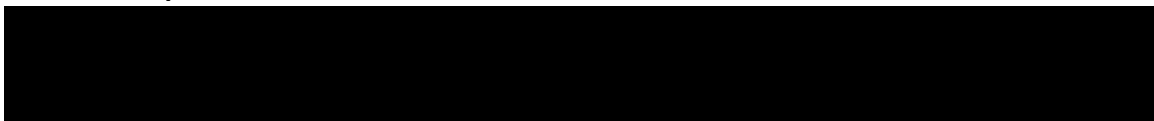
1. Approval of minutes

The minutes from 3/12/14 were adopted with no corrections and no objections.

2. Date for next conference call

After some discussion, **Tuesday May 6th at 12:30 pm (central)** was agreed upon. CL will send an email reminder on 05/05/14, along with a proposed agenda.

3. LANSCE updates and action items






4. Website expansion / listserv / neutron news / ACNS web link

ML reported that the updated member list (now at 1400 names) has been forwarded to NN. With regard to the highlights on the website, NW and SR resolved to send some items to ML.

5. ACNS 2014: Progress, financial support, plenary/after-dinner speakers, other items

JB provided a brief summary, noting that 400 submissions had been received, with 90+ from students. The program is close to final, and is expected to be online within a week or so. JB noted that the program chairs had done a very good job. Submitters will be notified of oral vs. poster presentations presently, and all plenary talks are filled. Government rate rooms have been held at the hotel, and lunch-time user group meetings are being organized.



The issue of possible meetings with facility directors and the other worldwide scattering organizations was also raised. It was agreed to contact the facility directors with respect to setting up a breakfast meeting with NSSA, and the executive committees of AONSA and ENSA with respect to organizing a breakfast or lunch meeting.

As a final comment, SR noted to JB that it would be wise to advertise the start of the scientific program on Sunday very explicitly, given that this is a departure from previous years protocols.

6. NSSA prizes, awards and fellows: ACNS planning (certificates/checks/tax forms/service awards)

SR confirmed that all prize winners will attend in person to accept their awards and deliver talks, and that he is working with ML to organize certificates, prizes, etc.

7. AOB

JB asked about plans for the NSSA booth at ACNS. The suggestion of, in addition to a standard poster, displays of the prize winners, new fellows, and service award recipients, was made. CL noted that MRS in the past have printed large posters for the prize winners, and JB agreed to follow up with them to enquire as to whether an additional set of posters could be made for the NSSA booth. ML will be asked to consider posters for the fellows and service award winners.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	SR/All	LANSCe updates/action items (LANL management, NNSA, NM politicians, APS GMAG and DMP)	3/14	3
2	ML/RJ	Website expansion, Neutron News distribution.	2/14	4
3	JB/SR/All	ACNS 2014: Progress, after-dinner speakers, LUG/LANSCe plans, facility director meeting, AONSA/ENSA meeting, NNSA posters for booth, other issues.	2/14	5
4	SR/ML/All	Prizes: ACNS planning (Certificates/checks/tax documents/service awards).	7/13	6