

**NSSA Executive Committee**

**Minutes of the conference phone call 4:00pm EST, 02/12/08**

**(action items in red)**

**Present on the conference call:**

Roger Pynn (RP)

Angus Wilkinson (AW)

Brent Fultz (BF)

Suzanne te Velthuis (StV)

Greg Smith (GS)

**Missing:**

Simon Billinge (SJB)

John Root (JR)

Shenda Baker (SB)

**Agenda**

**1) Approval of minutes of 01/08/2008 teleconference call**

**2) Review of action items from last minutes**

**3) ACNS08**

**4) Website**

**5) Privacy Policy**

**8) AOB**

**9) Set date for next call**

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**Discussions**

**1) Approval of minutes of 01/08/2008 teleconference call**

Minutes of the **01/08/2008** teleconference call are approved.

**2) Review of action items from last minutes**

**Unresolved items:**

2a) Previous item 2a: **RP will send out invitations to the selected members of the International Program Committee for ICNS09.**

2b) Previous item 2d (Nomination package resubmission): **StV will remind those from whom she still needs to receive the information.**

2c) Previous item 2f (Congressional budget - letters of support): **RP will follow up with Steve Pierson (APS) to see how many members sent letters to their representatives.**

2d) Previous items 3 (Prize&fellow press release): **StV will contact the relevant subcommittee chairs.**

**StV will compile the press releases after receiving all the information.**

**GS will look up the information on the awards from last time and look into ordering new ones.**

2e) Previous item 5 (APS march meeting booth): **NSSA has a booth, StV is coordinating the details.**

2f) Previous item 6 (ACNS08) discussed in agenda point 3

### **3) ACNS08**

3a) Al Ekkebus (ORNL) has details for the DOE proposal. **RP will follow up with him when he is at ORNL next week.**

3b) Dan Neumann has seen and approved the text for the NIST proposal and is working out the final details before passing it on to MRS for submission next week. **AW will follow up.**

3c) It is not clear if the call for abstracts has been sent to the neutron mailing list. It appears that the email announcement sent out this morning might not have been.

**GS will contact SJB to ensure he checks and deals with it.**

**AW will send newest email to GS who will forward to NSSA membership.**

**StV will send this one to the neutron mailing list.**

3d) Gerry Lander has been invited to give a talk at the ACNS and a slot in the agenda has been arranged.

### **4) Website**

RP managed to log in. RP reports that at the facility directors meeting it was discussed that there should be room for both a NSSA & facility driven website.

**BF will look at present http website and make suggestions on what should stay html and what should be wiki, and send the suggestion around for future discussion.**

### **5) Privacy Policy**

Non discussed due to time limitations

### **8) AOB**

None

### **9) Set date for next call**

Will be determined by email.

**Respectfully submitted, Suzanne te Velthuis, 03/17/08.**