

**NSSA Executive Committee
Conference Call Minutes, 11/5/12**

Chris Leighton (Secretary), 11/8/2012

Present: Julie Borchers (JB)
Chris Leighton (CL)
Bruce Gaulin (BG)
Jaime Fernandez-Baca (JFB)
Norm Wagner (NW)
John Tranquada (JT)

Absent: Flora Meilleur (FM)
Tonya Kuhl (TK)
Thomas Proffen (TP)

Agenda:

1. Approval of minutes from 10/9/2012 (All).
2. Set date for next conf. call (BG/CL).
3. ACNS 2012 DOE proposal report (CL/JB).
4. Next ACNS – discussions with ORNL (BG/JFB)
5. Prizes: Emails of thanks to nominators/notification of rollover policy (BG/CL).
6. Candidates for Exec. Comm. (BG).
7. Advocacy efforts for LANSCE/HFIR. Bourke, Murphy (BG/JT/JFB).
8. APS 2013 booth (JFB).
9. AOB

Discussion Minutes (by agenda item number):

1. Approval of minutes

CL proposed adoption of the minutes from 10/9/12, seconded by NW. All in favor.

2. Date for next conference call

After some discussion this was set for 1 pm (CST) on November 29th. CL will send an email reminder prior to thanksgiving and the MRS meeting.

3. ACNS DOE proposal report

CL reported that this had been completed and submitted to MRS. As far as we are aware no further paperwork is required.

4. Next ACNS – discussions with ORNL

BG described for the committee the outcome of his meeting with Bierschmitt at ORNL (with JFB). The general feeling is that ORNL are excited to host the next ACNS. The need to promptly name a local chair and secure a venue is understood. JFB and BG agreed to contact ORNL again shortly to follow up on the local chair situation.

5. Prizes: Emails of thanks to nominators and notification of rollover policy change

CL found the contact details on the nominators and forwarded it to BG. BG plans to email these individuals, as well as drafting an email to the membership.

6. Candidates for executive positions

BG provided a progress report. The presidential candidates are now set. Krishnamurthy and Crawford are also locked in for the treasurer position. For communications secretary Lumsden and Harroun have been contacted. Finally, for membership secretary, Jones has agreed to run and Brown has been contacted. The target date for an election remains the first or second week of December.

7. Advocacy efforts for LANSCE/HFIR

BG reported that the letter to Jim Murphy has not yet been completed but is on the agenda. TK updated the committee (by email) of recent events at LANSCE in response to the safety incident. The exec. comm. agreed that response or offer of assistance from NSSA would be appropriate until Mark Bourke is contacted. BG pledged to do this. As an aside, BG reported to the committee that his conversation with Bierschmitt at ORNL about the future of HFIR were very positive. The committee discussed this at length.

8. APS 2013 booth.

JFB reported that the approximate cost for a 2013 APS double booth will be \$6,000, covering the booth itself, and all required accessories. The plan is to once again share this booth with the US neutron facilities. JFB moved to approve this expense, seconded by JT. All in favor. JFB agreed to move forward with this item and contact the booth sponsors.

9. AOB

None raised.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	BG/JFB	Follow up with ORNL re: ACNS local chair	11/12	3
2	BG	Prizes: Emails of thanks / Notification of rollover policy.	(updated 10/12)	4
3	BG	Follow up with facilities with respect to them adding a NSSA checkbox to their proposal submission forms. The checkbox would trigger information about NSSA being sent to the proposer.	9/09 Renewed 4/12	-
4	BG	Finalization of Exec. Comm. candidates	8/12 (updated 10/12)	5
5	BG/JT/JFB	Advocacy efforts. Draft letter to Jim Murphy (DOE)	9/12	6
6	BG	Advocacy efforts. Contact Mark Bourke (LANSCE)	11/12	7
7	JFB	APS 2013 booth reservation/purchase	11/12	8