

**NSSA Executive Committee
Conference Call Minutes, 07/14/15**

Katharine Page (Secretary), 08/05/15

Present: Stephan Rosenkranz (SR)
Mike Crawford (MC)
Matthew Helgeson (MH)
Norm Wagner (NW)
Katharine Page (KP)
Ron Jones (RJ)
Mark Lumsden (ML)
Megan Robertson (MR)
Patrick Woodward (PW)

Absent: Chris Wiebe (CW)

Agenda:

- 1) Adoption of minutes from 05/23/15 (KP/SR/All)
- 2) Date for next conference call (SR/KP/All)
- 3) Neutron Source Closure / Dehmer letter / NCNR User Group Post (SR)
- 4) MRS Sponsoring Update (NW)
- 5) AONSA/ECNS/NSSA Meeting (SR)
- 6) Student/Postdoc Member at Large (SR/All)
- 7) ACNS 2016 Planning Update (PW)
- 8) 2016 Prize Committees (SR)
- 9) NSSA Finance Summary (MC)
- 10) AOB

Discussion Minutes (by agenda item number):

1. Approval of minutes (KP/SR/All)

The minutes from 05/23/15 were adopted with no corrections and no objections.

2. Date for next conference call (SR/KP/All)

It was agreed that the date and time for the next conference call will be Wednesday, September 9, at 11 AM Central Time.

3. Neutron Source Closures / Dehmer letter / NCNR User Group Post (SR/ML)

A letter was sent to Kurt Schoenberg in March outlining the importance of continued user program operations at the Lujan Center. SR forwarded the letter to Albert Young (new chair) and Tyrel McQueen (past chair) of the LANSCE User Group (LUG). Albert Young responded, and the Lujan Center has since sent out a proposal call for NNSA related research. SR intends to follow-up and report on any actions or news in the September conference call.

announcement will be sent out to the community. The co-chairs and organizing committee will need to agree on sessions and chairs for the sessions in the near future. It was noted that financial support requests will need to be sent to the Neutron Scattering DOE Program Manager [REDACTED] and the North American Neutron Scattering facility directors in the near future.

8. 2016 Prize Committees (SR/PW)

Chairs of the 2016 NSSA Prize Committees have been identified and confirmed. Potential committee members were discussed. Sunil Sinha (UCSD) will chair the Schull Prize Committee. Potential committee members include [REDACTED]

[REDACTED] Jeff Lynn (National Institute of Standards and Technology) will chair the Science Prize Committee.

[REDACTED] Matt Helgeson (UCSB) agreed to chair the Student Prize Committee.

[REDACTED] Norman Wagner (University of Delaware) agreed to chair the committee for NSSA Fellow selection. Four or five current NSSA fellows will be asked to serve on the committee. SR will contact the respective chairs and work with them to confirm committee members. Documentation will be shared detailing the prize committee responsibilities and procedures.

9. NSSA Finance Summary (MC)

MC provided a brief financial review of the NSSA. The ACNS is the only significant source of income for the NSSA, and is held every two years. Interest is very low in the Society's savings account (currently with approximately \$208K in funds). Expenses have totaled approximately \$20K per year (prizes and medals account for \$12K every two years, while meeting sponsorships vary by commitment, averaging approximately \$5K per event or booth). The 2014 ACNS meeting resulted in approximately \$22K in earnings. The 2012 ACNS meeting resulted in \$65K in earnings (the larger amount due to inexpensive student housing available at Georgetown University). The balance of earnings and expenditures needs to be monitored to ensure a stable financial position. MC will prepare the NSSA taxes (due August 15) along with a formal report for the September conference call. MC mentioned an exception will need to be documented with the IRS explaining the public financial support percentage of the NSSA in light of 501(c)(3) status. It was also noted that payment for the ACNS 2014 meeting (funds of approximately \$22K) are still outstanding from the MRS. SR will enquire about these funds.

10. AOB

None raised.

Action items

Item Number	Person Responsible	Action item	Agenda date (mo/yr)	Agenda Item # for next meeting
1	SR	Follow up with Albert Young regarding LANSCE User Group (LUG) news.	05/15	3
2	SR	Letter to Patricia Dehmer urging reinvestment in neutron sources. Letter to Willy Mays applauding NCNR support.	05/15	3
3	NW	Follow up with Fall MRS Conference symposium organizers regarding sponsorship recognition.	03/15	4
4	SR	Notify AONSA and ENSA that NSSA will not be able to participate in upcoming meetings of Neutron Scattering Society presidents in Australia and Europe.	05/15	5
4	KP	Forward candidate CVs received for student/postdoc member at large.	04/15	6
5	SR/NW/RJ	Invite [REDACTED] to serve as ACNS condensed matter program chair (SR). Invite [REDACTED] to serve as ACNS soft matter program chair (NW/RJ).	07/15	7
6	PW/SR/NW/MH	Work with chairs of 2016 Prize Committees to select and confirm committee members. Send Prize Committee Documentation (SR).	07/15	8
7	SR/MC	Follow up on transfer of ACNS 2014 funds from MRS (SR/MC). Prepare NSSA financial overview (MC).	07/15	9