

NSSA Executive Committee
Minutes of the conference phone call at 1pm EST, 8/11/2009
(action items in red)

Present on the conference call:

Bruce Gaulin (BG)
Suzanne te Velthuis (StV)
Thomas Proffen (TP)
Flora Meilleur (FM)
Roger Pynn (RP)
John Tranquada (JT)

Missing:

Shenda Baker (SB)
Simon Billinge (SJB)
Jaime Fernandez-Baca (JFB)
Angus Wilkinson (AW)

Agenda

- 1) Approval of minutes of 7/13/2009 teleconference call**
- 2) Update on prize and fellowship committees**
- 3) Student Prize**
- 4) ACNS10**
- 5) Review of action items from last minutes**
- 6) Any other business**
- 7) Set data for next call**

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Discussions

1) Approval of minutes of 7/13/2009 teleconference call

The minutes are approved

2) Update on prize and fellowship committees

The fellowship committee has been set up. All those asked agreed to serve. The call for nominations for fellows should go out now. The committee will need to receive some guidance from us. **StV and BG will work on it. JFB will send out the call ASAP.**

BG has made contact with most of suggested prize committee members and those responded have agreed. He has not yet heard back from M. Steiner. Both suggested chairs (L. Magid and J. Borchers) have agreed to chair. After some discussion with chairs, asked F. Bates for Sustained Research/Science prize committee instead of Shull prize. A final member for the Shull committee is discussed.
Candidates are: Ed Kramer, Jenna Maranas.

The call for prizes should go out after Labor day.

3) Student Prize

BG has put together a draft document that he has sent to the other subcommittee members (SJB and TP). He has comments back from SJB but waiting for those from TP. The gist of the proposal is:

- Maintain current prizes as best student poster prizes.
- Additional NSSA prize for students.
- Allow students to compete in 2 consecutive years.
- Award prizes at ACNS.
- Make it more inline with the other NSSA prizes regarding the information that needs to be submitted as part of the nomination package.

BG will send around proposal before the next conference call.

Once approved we should put together a committee and send out the call.

4) ACNS10

The program chairs have made progress on sketching out the program. Other activities concern looking for a banquet location.

5) Review of action items from last minutes

5a) Previous item 7a (Shull Prize & Sustained Research/Science Prize).

The call for nominations should be sent out after Labor day 2009

5b) Previous item 7b (Fellowships).

The call for nominations should go out immediately

5c) Previous item 7c (transferring information to new ExecCom members). TP has the bylaw texts from the email AW sent earlier, so StV no longer needs to send them to him. **RP will look through NSSA boxes he has and give anything relevant to BG.**

5d) Previous item 7d (Website). **StV will send TP document that need updating on the NSSA website. In the future TP will propose a plan on how to proceed with the website.**

5e) Previous item 7e (legacy, increase membership). The membership form on the website is not working. **TP will disable this page and provide information on how to contact JFB instead.**

5f) Previous item 7e (legacy, increase membership) It is discussed how to keep the membership lists current. **JFB will make a proposal.** AW suggests that if we want to use an outside agency we should talk to other societies (MRS).

5g) Previous item 7e (legacy, increase membership) **BG will talk to Neutron News about a deal with them to have Neutron News for our membership for free or at a reduced rate.**

5h) Previous item 7e (legacy, increase membership). Besides talking to NCNR, BG has also talked to Judy Trimble (ORNL) about the possibility of having users get information about NSSA. She thought a pro-active choice (a box to be checked off) in the proposal process might be possible.

BG will officially write to the facilities asking to implement this. He will request that there is a checkbox that users can check if they want information about the NSSA.

5i) Previous item 8 (AOB) **BG will follow up with the advocacy contacts at APS that Judy Franz gave him, to see what they suggest regarding possible advocacy actions.**

6) Any other business

JT mentions he might need some signatures from ExecCom members regarding the NSSA bank accounts. He will contact us when necessary.

NW asks some questions about the NSSA website.

9) Set data for next call

Tuesday September 8th, 1pm EST.

Submitted, Suzanne te Velthuis, 09/8/09.