

## NSSA Executive Committee

Minutes of the conference phone call 2:00pm EST, 01/13/2009

(action items in red)

### Present on the conference call:

Roger Pynn (RP)

Suzanne te Velthuis (StV)

Greg Smith (GS)

Brent Fultz (BF)

Angus Wilkinson (AW)

### Missing:

Shenda Baker (SB)

Simon Billinge (SJB)

John Root (JR)

### Agenda

1) Approval of minutes of 12/12/2008 teleconference call.

2) Review of action items from last minutes

3) Election

4) ICNS09

5) AOB

6) Set date for next call

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### Discussions

1) Approval of minutes of 12/12/2008 teleconference call.

The minutes of the 12/12/2008 teleconference call are approved.

2) Review of action items from last minutes

2a) Previous item 2b (ICNS09). RP wrote to Helen Kerch (DOE) saying that NSSA wanted to make sure it did not jeopardize future ACNS meeting funding by asking for support for ICNS and that the current budget looks like it could do without DOE support, and asked how DOE wanted to play a role. **RP has a meeting with Helen Kerch and Thiyaga when at NIST on January 23<sup>rd</sup> and will discuss again keeping the option of submitting a grant open.**

2b) Previous item 2c, MRS has closed the accounts on the ACNS08, so we are no longer expecting the contribution from LENS.

2c) Previous item 2f, The **execom will need to form a subcommittee** to evaluate travel grant applications for ICNS09 and decide how money will be distributed. **GS and the local organizing committee will set up rules and pass them by the execom for approval.**

2d) Previous item 2h, **StV will send out NSSA minutes after they have been approved to the chairs of the user groups, or their designated contact.**

2e) Previous item 3 (Candidates for Execom), All candidates for NSSA president have agreed to run. There is one candidate for treasurer, the other potential candidate will let us know tomorrow. **StV will check with SJB about the remaining candidates for secretary**

positions of which we don't know yet if they are willing to run. GS is working on the election website with the ORNL contact.

2f) Previous item 4 (ACNS10) RP spoke to John Katsaras about the ACNS10. John Katsaras spoke about having the ACNS in May and had questions about the proposal and who appoints the program committee. RP will send JR an email making sure they look into August/September as possible dates as discussed before, and that contact with NSSA should go through JR. NSSA will appoint a program committee chair.

2g) Previous item 5 (ICNS09) SJB and GS had conference call with the program chairs. They wanted a budget for the invited speakers. They have started inviting speakers but still need the list of speakers from 1.5 sub-committees.

### **3) Election**

Assuming we have a paragraph from each candidate by January 20<sup>th</sup>, we hope to start the election by the beginning of next month. We will leave the election open for a week. If Bruce Gaulin is not elected president, it would make the most sense for JR to stay on as member-at-large, so there is Canadian representation on the ExecCom in light of ACNS10. Otherwise any one of the three could stay. RP will ask all 3 members-at-large if they are willing.

### **4) ICNS09**

GS and SJB received the list of 61 invited speakers. With respect to demographics, the representation from Asia is a bit weak. They will try to even this out when selecting new speakers if there are rejections, or with the selection of contributed speakers. The budget will likely accommodate 100 invited speakers. SJB has sent the text for the NIST proposal to MRS.

GS will let RP know which group of participants NSSA will ask DOE to fund so there is no overlap with the other grant proposals.

### **5) AOB**

APS March Meeting booth. StV will check via email if anyone would be willing to take charge.

### **6) Set date for next call**

Tuesday February 24<sup>th</sup>, 2009 at 2pm EST

**Respectfully submitted, Suzanne te Velthuis, 02/04/09.**