

NSSA Executive Committee
Minutes of the conference phone call 5:00pm EST, 04/14/08
(action items in red)

Present on the conference call:

Roger Pynn (RP)
Brent Fultz (BF)
Suzanne te Velthuis (StV)
Greg Smith (GS)
Simon Billinge (SJB)
John Root (JR)
Shenda Baker (SB)

Missing:

Angus Wilkinson (AW)

Agenda

- 1) **Approval of minutes of 03/18/2008 teleconference call**
- 2) **Review of action items from last minutes**
- 3) **ACNS08**
 - a) **Posterboards about prize winners for ACNS**
 - b) **NSSA booth**
 - c) **Scene coverage reviewers for MRS**
- 4) **Exceptional Service award**
- 5) **Website**
- 6) **Review of Scientific Instruments request for review papers**
- 7) **Privacy Policy**
- 8) **NSSA finances**
- 9) **AOB**
- 10) **Set date for next call**

=====
Discussions

1) Approval of minutes of 03/18/2008 teleconference call

The minutes of the **03/18/2008** teleconference call are approved.

2) Review of action items from last minutes

- 2a) Previous item 2a: **RP will send out invitations to the selected members of the International Program Committee for ICNS09.**
- 2b) Previous item 2b (Nomination package resubmission): **StV will remind those from whom she still needs to receive the information.**
- 2c) Previous item 2d (Invitation of Fellows to ACNS session): **SJB will invite fellows to the ACNS session honoring them and will also invite them to the banquet. He will inform Pat (MRS) about these invitations.**
- 2d) Previous items 3 (ACNS):
RP spoke to Helen Kerch (DOE) about having a DOE representative speak at ACNS, but she said the DOE program managers would not be attending.

StV will put together an outline for the childcare grant program ASAP. It is decided grants up to \$\$\$\$ will be awarded.

2e) Previous item 5a (Website):

SJB suggests to change the wording “deciding to hold a competition” to “announces a competition” in the last draft of the web-site/presence competition announcement. In this draft a 1st prize of \$\$\$\$ and maybe two \$\$\$\$ runner up prizes are mentioned. It is decided to mention only the 1st prize of \$\$\$\$.

RP will send out the announcement to the membership and ask them to send their submissions to him. RP will be the point of contact. It is decided to have 2 NSSA execom members and 3 student/postdoc members as judges for the competition. The announcement should therefore mention 5 and not 7 judges. SB states that the judges should be prepared ahead of time, and therefore selected before the ACNS. RP will propose some people from the list of registered students/postdocs.

2e) Previous item 4 (Prizes and awards): All awards have been ordered and GS is working on the fellows certificates.

3) ACNS08

3a) Posterboards about prize winners for ACNS. StV will design the posters highlighting the prize winners and fellows and coordinate their production with Leilani Conradson (LANL).

SJB and RP will inform the facilities they can present posters. Each facility can have space for one poster.

3b) NSSA booth. RP and SJB will bring up at the next ACNS conference call that the NSSA also wants a booth where it can hang the posters designed for the APS march meeting booth.

3c) Scene coverage reviewers for MRS. The MRS has asked if the NSSA can provide volunteers who would be willing write reports about talks posters during the meeting. The MRS will publish these reports in daily emails sent to all attendees and MRS members and on the web.

The MRS coordinator (Gopal Rao) needs names of people to contact. SJB suggests to contact Dan Neumann asking if he can ask session chairs to write a short summary of 1-2 talks in their session.

4) Exceptional Service award

The ExecCom has no candidates for this award this year. After ACNS, a list of those who have received this award in the past should be compiled and posted on the NSSA website.

5) Website

Discussed during agenda item 2.

6) Review of Scientific Instruments request for review papers

Not discussed due to lack of time. Will hold off discussion until after ACNS.

7) Privacy Policy

Not discussed due to lack of time. Will hold off discussion until after ACNS.

8) NSSA finances

Not discussed due to lack of time. Will hold off discussion until after ACNS.

9) AOB

A new High-Tc superconductor has recently been discovered. One of two groups that has relevant neutron data on this new system would like to present a post-deadline talk at the ACNS. **SJB will contact the program committee chairs and see if it is possible to schedule talks by both groups in the superconductivity session.**

RP: The DOE funding for the ACNS may still come through.

10) Set date for next call

Monday May 5th, 4pm EST.

Call ended 6:15pm EST.

Respectfully submitted, Suzanne te Velthuis, 05/20/08.