

NSSA Executive Committee

Minutes of the conference phone call 4:00pm EST, 02/12/08

(action items in red)

Present on the conference call:

Roger Pynn (RP)

Angus Wilkinson (AW)

Brent Fultz (BF)

Suzanne te Velthuis (StV)

Greg Smith (GS)

Missing:

Simon Billinge (SJB)

John Root (JR)

Shenda Baker (SB)

Agenda

1) Approval of minutes of 01/08/2008 teleconference call

2) Review of action items from last minutes

3) ACNS08

4) Website

5) Privacy Policy

8) AOB

9) Set date for next call

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Discussions

1) Approval of minutes of 01/08/2008 teleconference call

Minutes of the **01/08/2008** teleconference call are approved.

2) Review of action items from last minutes

Unresolved items:

2a) Previous item 2a: **RP will send out invitations to the selected members of the International Program Committee for ICNS09.**

2b) Previous item 2d (Nomination package resubmission): **StV will remind those from whom she still needs to receive the information.**

2c) Previous item 2f (Congressional budget - letters of support): **RP will follow up with Steve Pierson (APS) to see how many members sent letters to their representatives.**

2d) Previous items 3 (Prize&fellow press release): **StV will contact the relevant subcommittee chairs.**

StV will compile the press releases after receiving all the information.

GS will look up the information on the awards from last time and look into ordering new ones.

2e) Previous item 5 (APS march meeting booth): **NSSA has a booth, StV is coordinating the details.**

2f) Previous item 6 (ACNS08) discussed in agenda point 3

3) ACNS08

3a) Al Ekkebus (ORNL) has details for the DOE proposal. **RP will follow up with him when he is at ORNL next week.**

3b) Dan Neumann has seen and approved the text for the NIST proposal and is working out the final details before passing it on to MRS for submission next week. **AW will follow up.**

3c) It is not clear if the call for abstracts has been sent to the neutron mailing list. It appears that the email announcement sent out this morning might not have been.

GS will contact SJB to ensure he checks and deals with it.

AW will send newest email to GS who will forward to NSSA membership.

StV will send this one to the neutron mailing list.

3d) Gerry Lander has been invited to give a talk at the ACNS and a slot in the agenda has been arranged.

4) Website

RP managed to log in. RP reports that at the facility directors meeting it was discussed that there should be room for both a NSSA & facility driven website.

BF will look at present http website and make suggestions on what should stay html and what should be wiki, and send the suggestion around for future discussion.

5) Privacy Policy

Non discussed due to time limitations

8) AOB

None

9) Set date for next call

Will be determined by email.

Respectfully submitted, Suzanne te Velthuis, 03/17/08.