

**NSSA Executive Committee**

**Minutes of the conference phone call 4:00pm EST, 10/30/07**

**(action items in red)**

**Present on the conference call:**

Roger Pynn (RP)

Angus Wilkinson (AW)

Simon Billinge (SJB)

Brent Fultz (BF)

Suzanne te Velthuis (StV)

**Missing:**

John Root (JR)

Shenda Baker (SB)

Greg Smith (GS)

**Agenda**

**1) Approval of minutes of 9/27/2007 teleconference call**

**2) Review of action items from last minutes**

**3) Website**

**4) ACNS 08**

**5) Lectureship**

**6) AOB**

**7) Set date for next call**

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**Discussions**

**1) Approval of minutes of 9/27/2007 teleconference call**

Minutes of the 9/27/2007 teleconference call are approved.

**2) Review of action items from last minutes**

a) Previous item 2a: GS has approached the Korean scientist he knew about obtaining a recommendation for a Korean member for the ICNS international program committee. He himself was recommended by his Korean peers. **RP will invite the people on the list to serve.**

b) Previous item 2b (ACNS funding proposals):

**RP** has spoken to Helen Kerch (DOE) **but will follow up with email regarding DOE funding for ACNS.**

SJB: A check has already arrived from IPNS. NIST will require a proposal in January.

RP: Ian Anderson has said ORNL will not need a proposal and can transfer the money.

RP does not think LANL will need proposal, but AW thinks they might.

**RP will ask NSF program manager about possible NSF funding.**

c) Previous item 4 (ACNS): The Chinese-US meeting will no longer be held close to the ACNS08 due to organization issues on the Chinese side.

RP & SJB received responses regarding facilities session from facility directors. No one insisted on having such a session. It was generally thought it was best to emphasize science or specific upgrades. Based on the responses, the following is proposed:

-Encourage facilities to present posters for basic educational information about their facility.

-Have short talks using science to illustrate new capabilities.

Who should give these talks, the facility managers or users is discussed.

**SJB will craft an email with a suggestion and send around before sending to Dan Neumann (program chair).**

d) Previous item 7: Done

### **3) Website**

During a previous meeting RP, StV and BF discussed the possibility of BF taking over the lead on redesigning our website from SJB, as it could make use of tools being set up for the DANSE project that BF is leading. SJB has agreed.

BF suggests that initially a wiki be set up that can only be edited by the ExecCom.

There is some discussion about the content of the site. It is thought there should be a separation between where our information is and where the community can contribute.

SJB had contact with Emily Liu. She is waiting to hear from us about what she can do.

### **4) ACNS08**

SJB is having regular conference calls with the local organizing committee and things appear to be progressing appropriately.

The request for nominations for invited speakers has gone out.

The web-site has been updated.

**RP will talk to various people regarding the educational session we would like to organizing.**

**SJB will find a time slot for it.**

### **5) Lectureship**

There is some discussion about the suggestion made by Mike Fitzsimmons(LANL) regarding having NNSA start a distinguished lectureship program, such as that of the IEEE and SCS.

Further discussion and a decision is tabled for now.

### **6) AOB**

none

### **7) Set date for next call**

Tuesday 11/27/07, 3pm EST

**Respectfully submitted, Suzanne te Velthuis, 11/26/07.**