

**NSSA Executive Committee
Conference Call Minutes, 10/9/12**

Chris Leighton (Secretary), 10/16/2012

Present: Julie Borchers (JB)
Chris Leighton (CL)
Bruce Gaulin (BG)
Jaime Fernandez-Baca (JFB)
Thomas Proffen (TP)
John Tranquada (JT)

Absent: Flora Meilleur (FM)
Tonya Kuhl (TK)
Norm Wagner (NW)

Agenda:

1. Approval of minutes from 9/11/2012 (All).
2. Set date for next conf. call (BG/CL).
3. ACNS 2012 finances, proposal reports (JB/CL).
4. Next ACNS – discussions with ORNL (BG/JFB)
5. Prizes: Emails of thanks to nominators/notification of rollover policy (BG/TP).
6. NSSA info from facility submission sites (BG/CL).
7. ICNS 2013 booth/co-sponsorship (TP).
8. Candidates for exec. Comm. (BG).
9. Advocacy efforts for LANSCE/HFIR. Bourke, Murphy (All).
10. AOB

Discussion Minutes (by agenda item number):

1. Approval of minutes

JB proposed adoption of the minutes from 9/11/12, seconded by JT, after a single correction was pointed out. All in favor.

2. Date for next conference call

After some discussion this was set for 9:30 am (CST) on November 5th. CL will send an email reminder on November 2nd.

3. ACNS finances, proposal reports

Final figures on the number of registered attendees, contributors, oral and poster presentations were relayed to JB by Jackie Manchas of MRS. The estimated budget has NSSA clearing approximately \$50,000, after the MRS fees. A discussion of the NSSA holdings took place; JT mentioned that the current account balance of the society lay at around \$200,000. CL mentioned that MRS had asked for a final report for the DOE grant for ACNS, by October 15th. It was confirmed that the other entities contributing to ACNS had no such requirement.

4. Next ACNS – discussions with ORNL

BG reported that while he had not yet contacted Bierschmitt of ORNL, he plans to be at the lab in less than two weeks and could meet with him in person. JFB plans to set up a meeting in this regard. JB reminded BG and JFB that it would be important to secure a local chair relatively quickly.

5. Prizes: Emails of thanks to nominators and notification of rollover policy change

TP reported that the submission information on the names of nominators had been lost on moving from LANL to ORNL. CL pledged to look again for this information. If it cannot be found, BG agreed to simply send an open letter to the membership explaining the new policy.

6. NSSA information from facility submission sites

CL suggested relegating this item from the action items until after the executive committee elections were dealt with. BG agreed.

7. ICNS 2013 booth/co-sponsorship

TP circulated an email amongst the exec. comm. detailing appropriate options, with costs. TP advanced a possible option, amounting to approximately \$4,000 and providing a workable size booth and a half-page advertisement in the program book. After some discussion JT moved to approve this expense, seconded by TP. All votes were in favor.

8. Candidates for executive positions (discussed out of order)

The position of president was discussed at length. BG first reported that NW has confirmed his willingness to run. However, both xxxx and xxxx, decided upon as ideal candidates during the last conference call, were unable to run due to other commitments. A large number of candidates were discussed along with issues such as diversity, geographical balance, university vs. national lab, etc. The result was that BG was charged with contacting xxx and xxxx to determine if they would be willing to run. The committee agreed that the proposed candidates for treasurer and communications

secretary should be contacted after the ballot for president has been finalized. The current plan is to aim for an election in the first week of December 2012. JB reminded the committee that we would need to send out a request for input and nominations from the membership.

9. Advocacy efforts for LANSCE/HFIR

The safety incident at LANL was discussed again. It was reported that the LANSCE school went ahead as planned but with no experimental component. The earliest estimate for a resumption of experimental work is set at October 18th, although it was suggested that this may be optimistic. BG pledged to contact Bourke to offer support.

BG, JFB and JT formed an ad hoc sub-committee to draft a letter to Murphy regarding the NSSA. JFB agreed to forward Murphy's email address to BG for this purpose.

10. AOB

JFB mentioned as AOB that he had received a letter from Finnigan of APS enquiring as to whether the NSSA would like to again purchase a booth for the upcoming APS March Meeting in 2013. CL and JB spoke in favor of the "double booth" arrangement from last time and JFB agreed to contact APS to move ahead with this. A dollar amount should be available for approval at the next conference call.

Action items

| Item Number | Person Responsible | Action item | Agenda date (mo/yr) | Agenda Item # for next meeting |
|--------------------|---------------------------|---|----------------------------|---------------------------------------|
| 1 | CL | ACNS DOE proposal report to MRS | 10/12 | 3 |
| 2 | BG/JFB | Next ACNS (BG and JFB meet w/Beirschmitt) | 10/12 | 4 |
| 3 | CL/BG | Prizes: Emails of thanks/Notification of rollover policy. List from CL or open letter to membership. | (updated 10/12) | 5 |
| 4 | BG | Follow up with facilities with respect to them adding a NSSA checkbox to their proposal submission forms. The checkbox would trigger information about NSSA being sent to the proposer. | 9/09 Renewed 4/12 | - |
| 5 | BG | Contacting Exec Comm candidates | 8/12 (updated 10/12) | 6 |
| 6 | BG/JT/JFB | Advocacy efforts. BG will contact Bourke (LANSCE). BG/JT/JFB will draft letter to Murphy (DOE) | 9/12 | 7 |
| 7 | JFB | APS 2013 booth | 10/12 | 8 |