

NSSA Executive Committee
Minutes of the conference phone call at 1pm EST, 10/06/2009
(action items in red)

Present on the conference call:

Simon Billinge (SJB)
Shenda Baker (SB)
Bruce Gaulin (BG)
Thomas Proffen (TP)
Suzanne te Velthuis (StV)
John Tranquada (JT)
Angus Wilkinson (AW)

Missing:

Jaime Fernandez-Baca (JFB)
Flora Meilleur (FM)
Roger Pynn (RP)
Norm Wagner (NW)

Agenda

- 1) Approval of minutes of 9/9/2009 teleconference call**
- 2) Update on prize and fellowship committees**
- 3) Program Committee Members for ACNS 2010**
- 4) Other ACNS business**
- 5) Review of action items from last minutes**
- 6) Any other business**
- 7) Set data for next call: Proposed data - Tuesday November 10, 1PM Eastern**

Discussions

1) Approval of minutes of 9/9/2009 teleconference call

Amendments:

- SJB was present at last conference call
- Agenda item 3, second sub-item 2, "The eligible candidates would be no more than 2 years past PhD at the time of the ACNS at which the award is made." Should be "The eligible candidates would be *current PhD students or* no more than 2 years past PhD at the time of the ACNS at which the award is made"

There is a short discussion if the Outstanding Research by a Young Scientist prize could be for post-doc work.

BG will work on wording regarding "2 years past" in final version of the document that will describe the prizes.

SB: Motion to approve the minutes, JT seconds. The minutes are approved.

2) Update on prize and fellowship committees

a) Fellowships

The closing date for nominations is this Friday (October 9th). So far there are 9 nominations.

BG suggests extending the deadline to Monday.

- StV will check with Sunil Sinha to see if he received the 5 rollover nominations.
- BG will tell Sunil that we will extend the deadline to Monday and that this deadline should be strictly adhered to.
- JFB will send out a reminder of the deadline with the new deadline.

b) Shull, Sustained Research & Science Prizes

Sustained Research & Science Prize committee has been established, for the Shull Prize,

BG has contacted Ed Kramer, but has not yet received a reply.

The deadline for the prizes will be December 7th, 2009.

BG, StV and JFB will work on getting the call out this week.

c) Student Prize

BG will finalize wording on the prizes taking into account the comments and discussion in Agenda item 1 regarding the eligibility.

BG proposed committee members in a previous email and will contact them.

Dave Belanger is proposed as the chair. The deadline for nomination should be the end of January 2009.

3) Program Committee Members for ACNS2010

The Program committee chairs sent around their list of suggested committee members.

BG has 3 additional suggestions

SJB has collated some suggestions. NSSA Execom members should not be one the program committee. **SJB will point out deficiencies and possible other suggestions by the end of the day.**

4) Other ACNS business

SJB has no other business to report on.

BG was somewhat concerned regarding the venues for the banquet that were being suggested by the local organizers. One is a 45 minutes drive away from downtown. It is cost effective, even including the busride. Other locations could be spectacular but > \$100 per person.

AW suggests looking for corporate sponsors

BG will to encourage the local organizers to find a downtown Ottawa location within the budget or with the help of outside funding.

An additional 5K\$ would be needed to have it at the National Gallery.

5) Review of Action Items from Last Teleconference (not already discussed above):

5a) Previous item 5c (transferring information to new ExecCom members). RP has looked through NSSA boxes none appears to be so important. **He has still to give them to BG.**

5c) Previous item 5d&e (Website).

TP made progress on current site and has updated it.

TP contacted a company to design a new website. This company has contacted BG and JT to finalize a contract.

It appears that the discussion about hiring this company is missing from the minutes of the last conference call. **BG will send the amended text with this discussion included.**

5d) Previous item 5f (legacy, increase membership) It is discussed how to keep the membership lists current. **JFB will make a proposal.** AW has suggested that if we want to use an outside agency we should talk to other societies (MRS).

5e) Previous item 5g (legacy, increase membership) **BG will talk to Neutron News about a deal with them to have Neutron News for our membership for free or at a reduced rate.**

5f) Previous item 5h (legacy, increase membership).

BG has heard from CR that they will add a check box to their proposal form that will allow users to obtain information about the NSSA.

5g) Previous item 5i (AOB) **BG will follow up with the advocacy contacts at APS that Judy Franz gave him, to see what they suggest regarding possible advocacy actions.**

6) Any other business

AW reminds JT that they should get NSSA funds transferred to the new bank accounts and the old NSSA accounts closed out.

7) Set data for next call

Tuesday November 10th, 1pm EST.

Submitted, Suzanne te Velthuis, 10/09/09.