

**NSSA Executive Committee (present & newly elected members)**  
**Minutes of the conference phone call 2:00pm EST, 4/6/2009**  
**(action items in red)**

**Present on the conference call:**

Simon Billinge (SJB)  
Suzanne te Velthuis (StV)  
John Root (JR)  
Bruce Gaulin (BG)  
John Tranquada (JT)  
Jaime Fernandez-Baca (JFB)  
John Katsaras (JK)  
Pat Hastings (PH)

**Missing:**

Roger Pynn (RP)  
Shenda Baker (SB)  
Greg Smith (GS)  
Angus Wilkinson (AW)  
Brent Fultz (BF)  
Thomas Proffen (TP)

**Agenda**

- 1) Schedule meeting at ICNS to discuss ACNS 2010.**
- 2) ACNS 2010 venue/dates**

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**Discussions**

**1) Schedule meeting at ICNS to discuss ACNS 2010.**

PH has requested that we have a meeting during ICNS to discuss details of ACNS 2010. Al Ekkebus (ORNL) has a conference room available that we might use.

A survey of everyone's availability is made:

SJB, BG, JFB, JK: anytime

JR leaves on Thursday, anytime before then

JT: Available Monday – Thursday morning

StV: Anytime except during her talk (Wednesday May 6<sup>th</sup> 4:15 PM to 4:45 PM)

PH expects to be at the meeting for only 2 days, but has not yet determined which when.

**BG will try to set up a time and coordinate with Al Ekkebus regarding the conference room that we might use.**

**2) ACNS 2010 venue/dates**

SJB notes that we need to decide on the program committee chairs very soon. This will be discussed in more detail at the next ExecCom call on 4/9/2009.

PH reports that the dates that have proposed in May really reflect the best combination of dates and rates they could find.

The \$189 CAN/night rate (~153 US\$) includes internet access.

Of the 3 proposed options in May, most ExecCom members favor: Sunday May 23<sup>rd</sup> – Thursday May 27<sup>th</sup> at a rate of \$189 CAN/night.

In response to concerns voiced about many universities still being in finals weeks during May, she has been looking at rates for June. As there are conflicts with other meetings in early June, so she has focused on the second half of June.

For the week of June 20<sup>th</sup>, the rate would be \$30 CAN higher.

For Saturday June 26<sup>th</sup>- Wednesday June 30<sup>th</sup>, the rate would also be \$189 CAN.

July 1<sup>st</sup> is Canada Day, which means there will be a lot of festivities in the city, as Ottawa is the Capitol. The hotel advised against trying to have large number of people try to leave the city that day, as transportation within the city might be hampered. This means on Wednesday June 30<sup>st</sup> tours would be offered and that would be the day that participants leave. This means the tutorials would be held on Saturday June 26<sup>th</sup> and the main program of the conference itself would start on Sunday June 27<sup>th</sup>.

The rates are discussed. It is decided they are acceptable.

A block of 250 rooms on peak night will be reserved. This number is necessary to keep the rate of the conferences rooms low.

SJB proposes we accept the dates: **Saturday June 26<sup>th</sup>- Wednesday June 30<sup>th</sup>**. This is seconded by JR. The proposal is unanimously accepted by all present ExecCom members on the call.

PH mentions that she needs either a memorandum of understanding between MRS and NSSA, or possibly a letter of intent before she and MRS can sign a contract with the hotel.

**PH and SJB will work on this together.**

**Respectfully submitted, Suzanne te Velthuis, 04/07/09.**