

NSSA Executive Committee

Minutes of the conference phone call 2:00pm EST, 02/24/2009

(action items in red)

Present on the conference call:

Suzanne te Velthuis (StV)

Greg Smith (GS)

Brent Fultz (BF)

Angus Wilkinson (AW)

Simon Billinge (SJB), Agenda item 4

John Root (JR)

Missing:

Roger Pynn (RP)

Shenda Baker (SB)

Agenda

1) Approval of minutes of 1/13/2009 teleconference call.

2) Review of action items from last minutes

3) Election

4) ICNS09

5) AOB

6) Set date for next call

Discussions

1) Approval of minutes of 1/13/2009 teleconference call.

The minutes of the 1/13/2009 teleconference call are approved.

2) Review of action items from last minutes

2a) Previous item 2a (ICNS09). Done. A proposal will be submitted to DOE. **SJB will decide what the \$ from DOE will support and put it in the proposal.**

2b) Previous item 2c, The **execom will need to form a subcommittee** to evaluate travel grant applications for ICNS09 and decide how money will be distributed. **GS and the local organizing committee will set up rules and pass them by the execom for approval.**

2c) Previous item 2f (ACNS10) JR spoke to SJB and John Katsaras (JK). Pat Hastings (MRS) and JK have been looking at different venues and dates. It is hard to find venues in June. Pat Hastings is asking for late April. MRS is running large conference in Mexico in August, so she and MRS will be busy with that then. **So maybe we need to go to September. JR will talk to SJB and JK again. It is decided that they will ask Pat Hastings again to look into May/June. SJB will be point of contact instead of JR. SJB and JK are discussing on how to share responsibilities (e.g. chairing of conference).**

2d) Previous item 3 (Election) JR was asked and has said he would be willing to stay on another 2 years as member-at-large. BF stated he also would be willing to stay on another 2 years.

2e) Previous item 4(ICNS09). SJB is dealing with the grant proposals.

2f) Previous item 5 (APS booth). Done. NSSA will not have booth at the 2009 APS March meeting.

3) Election

There is a full slate of candidates. Statements from the candidates have been collected. As soon as GS has a test version of the website for voting (before the end of the week) the election will be opened for 1 week.

4) ICNS09

All invited speakers have been invited. 5 plenary speakers have agreed to speak. All plenary slots are assigned, but for 2 we are waiting for confirmation from the speakers.

With respect to having facilities talks at the ICNS:

The program committee and IAC have had similar discussions as the ExecCom about facilities talks at the ICNS, and the existing program reflects their solution. There is one facility talk from China.

SJB will forward the suggestion by JR “Taking stock of where we are and where we are going as a community”

There was a slot in the opening session for a keynote speaker, which has not been filled yet. NSSA ExecCom has control of that slot.

All present on the call vote to have JR give a talk in that slot about: “Taking stock of where we are and where we are going as a community”

There has been pressure from the management of different facilities to have time to talk about the facilities. We agree that should be a chance for facilities to be highlighted in the poster session, maybe in a special session or section of the room is needed. GS can revisit the planning and location and other special features to highlight these think.

It is decided that all facilities will be offered a booth and that there will refreshments served so to attract visitor tot the booths. This session will be advertised during plenary session.

SJB has mostly finished the proposal for NIST and DOE. **GS is doing the finishing touches and will send to MRS for submission very soon.**

195 abstracts submitted so far.

5) AOB

AW: We received the final check for ACNS08. A profit was made.

6) Set date for next call

StV will set up call as soon as new ExecCom member are known.

Respectfully submitted, Suzanne te Velthuis, 04/03/09.