

NSSA Executive Committee

Minutes of the conference phone call 10:00am ET, 7/25/03

(action items in bold red)

Present on the conference call:

Dave Belanger
Simon Billinge
Rob Briber
Jim Jorgensen
Susan Kreuger
Franz Trouw

Missing:

Greg Smith
Shenda Baker

Agenda:

1.) ACNS 2004 update (J. Jorgensen and R.M. Briber)

2.) Shull Prize (R.M. Briber)

Prize committee: suggestions of names

Potential Committee names so far

List not posted

Discussions (action items in bold-italics):

- 1.) ACNS 2004 update (J. Jorgensen and R.M. Briber). RB, nothing much to report. Issues such as web registration etc. are going along nicely. Shenda not here, but RB thinks program discussions have started. Discussion followed about the banquet. The conference Center can do it for ~\$40. The Airport Museum is nicer but has to be catered and cost are high: ~\$80pp. This would cost ~\$10,000 to subsidize to the level of ~\$50 per person. Suggestions were made from Excom members for JJ to take to his committee about their banquets likes and dislikes. JJ also requested input on after-dinner speakers and the banquet issue but this was not discussed in detail. Meeting finances are coming together with the only uncommitted parties being the Canadians and BNL.
- 2.) Shull Prize (R.M. Briber). The list of potential committee members suggested by excom members is above. This can be tweaked later as needed. The NSSA excom decides the final makeup of the committee. The due date for nominations is Nov. 1st. RB requested input on how we should get the word out effectively about the prize and discussions followed. Basic ideas revolved around: neutron mailing list, NSSA membership, letter to facility directors, contact user group leaders. **RB will work on the emails right away and start work on letters to directors etc..**

3.) Other business: none

Call ended at 11:40 pm.
Respectfully submitted
Simon Billinge, 8/22/03