

NSSA Executive Committee
Minutes of the conference phone call 11:30pm ET, 10/10/06

Present on the conference call:

Simon Billinge (SJB)
Suzanne te Velthuis (StV), items 6-9
Greg Smith (GS)
Brent Fultz (BF)
Shenda Baker (SB)
Roger Pynn (RP)
John Root (JR), items 1-5
Angus Wilkinson (AW)

Agenda

- 1. Approval of minutes from 9/12/06**
 - 2. Review of action items from last minutes**
 - 3. SNUG visit to DC**
 - 4. Fellows application update**
 - 5. Next year's APS meeting**
 - 6. ACNS 2006 left over memory sticks and conference bags**
 - 7. Web-site**
 - 8. Any other business**
 - 9. Set date for next call**
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Discussions

1) Approval of minutes from 9/12/06

Minutes are approved

2) Review of action items from last minutes

Actions carried forward:

ACNS08 -- Pynn to contact Rhyne
Strategic planning -- Pynn

3) SNUG visit to DC

SNUG trip Approved. One pager -- add NSSA logo = contact person. Do not include officers' names because several at National Labs. Consider including SNS picture if space permits. Put together one "story" for oral presentation. Pull out "industrial competitiveness etc" as separate bullets. Bold important words and phrases.

4) Fellows application update

no news from Briber yet

5) Next year's APS meeting

Usually get ~50 new members at each APS meeting. Consider having a booth at other major national meetings such as 2007 MRS. Issue will be # of volunteers to man the booth. Would be good to target conferences with special neutron sessions.

Action: RP to contact Al Hurd about possible session at MRS 2007 (eg neutrons and nanoscience)

6) ACNS 2006 left over memory sticks and conference bags

Left over memory sticks will be sent to Angus for use as prizes for people joining NSSA. Left over conference bags to be disposed of at IPNS discretion

7) Web-site

SJB has not been able to hire undergrad student to work on this, but continues to look. In the meantime the ExecCom could formulate what is needed.

A subcommittee will be formed to do this. SJB will lead this. AW, GS, StV, and BF agree to be part of this subcommittee.

The subcommittee will report back to the ExecCom at each conference call.

SJB will send an initial layout to the subcommittee.

8) Any other business

GS: A new request for student travel support was received but only 13 days before the conference/workshop.

The ExecCom leaves it up to GS and SB to decide on the matter.

9) Set date for next call

The next teleconf call is set for: Tuesday November 7th 2006, **3:00pm** ET.

Call ended 2:30pm ET

Respectfully submitted, Suzanne te Velthuis, 10/9/06.