

NSSA Executive Committee

Minutes of the conference phone call 11:00am ET, 04/28/04

Present on the conference call:

Shenda Baker (SB)
Dave Belanger (DB)
Simon Billinge (SJB)
Rob Briber (RB)
Jim Jorgensen (JJ)
Susan Krueger (SK)
Greg Smith (GS)

Missing:

Franz Trouw (FT)

Agenda

1.) ACNS update (Dave Belanger, Shenda Baker, Rob Briber)

Money/Budget (Dave)
Program Details (Shenda)

Awards process (Rob)

Program subcommittee to review student award submissions from their sorting category to final committee (Rowe, Lynn, Baker) for determination of student award. Presentation by Rowe at Tuesday night banquet.

Offer University Satellite/Workshop speakers waived registration?

Invite Bob Shull to present 15 minutes on his father at Tuesday night banquet?

Offer banquet fee to Bob Shull and wife, Mike Rowe and wife, student finalists?

Other ACNS items

2.) letters, letters, letters...

ACNS invitation letters

Sent:

Senator Barbara Mikulski (MD) (Monday lunch)

Congressman Chris Van Hollen (Tuesday night banquet)

User Group Chairs Letter

Letter drafted by Greg Smith inviting User Group Chairs to participate in NSSA functions

Sent out. No responses as yet.

3.) plaques, glass sculptures, etc. (Briber)

4.) Other business

Discussions:

1.) ACNS update (Dave Belanger, Shenda Baker, Rob Briber)

Money/Budget (Dave): Canadians have not honored their pledge and should be removed from list of contributors. DB: Also no contribution yet from LANSCE and SNS. JJ will follow up with LANSCE and SNS to see what is the holdup. RB also is working on U. Maryland for their 10k contribution which is not certain.

Exhibition: DB 10 exhibitors (@ \$1000) and 9 advertisers (@\$250 or \$100 if they have a booth). DB: book company wants to have an unattended table. Sense of the committee is that we will be too busy and don't want the responsibility; they have to have a local representative.

Program Details (Shenda): Program book is in the press today. There were some scheduling difficulties but these are reasonably resolved. Facilities talks are on Wednesday to accommodate and SNS review that is now moved. SB: Thom Mason is still confirmed for Wednesday.

Awards process (Rob):

SB: 60 student posters have been submitted. Subject sub-committees will select their top poster. Prize committee will then select the winner. Initial Judging will be done by Monday evening. All six finalists will be invited to the dinner for free. The award will be presented there. If they have already paid for the banquet they will be offered reimbursement. Vote was unanimously in favor of this proposal. SB: finalists will have a blue ribbon placed on their poster by Tuesday morning. Posters should be up in the morning for pre-screening over lunch.

Offer University Satellite/Workshop speakers waived registration? RB/SK: reimburse everyone or noone. Vote: noone.

Invite Bob Shull to present 15 minutes on his father at Tuesday night banquet?: Should Bob Shull give 15 to talk about his dad? RB in favor. Bob Shull offered to give a short talk so he is presumably comfortable with the idea. Consensus is to invite him for a 15 minute slot.

RB presentation of the prize? At the banquet or at the Plenary lecture on Monday morning? Consensus is, yes, do the presentation at the banquet. It was discussed that the events should be recorded with a camera.

Offer banquet fee to Bob Shull and wife, Mike Rowe and wife, student finalists? RB: should we pay for Bob Shull and his wife's banquet tickets? Approved with no

dissent. Similarly for Mike Rowe? They have already paid, but a nice gesture to offer reimbursement. Approved.

Other ACNS items

1) Are people having difficulty booking the hotel? JJ will test the system but there is a sense that it is difficult. It is listed on the web-page as College Park but the hotel is in Delphi. There may be a problem that the rooms are sold out. RB will contact the hotel manager to find out the details.

2.) letters, letters, letters...

ACNS invitation letters

Sent:

Senator Barbara Mikulski (MD) (Monday lunch): Letter sent snail mail (takes a month) but it has also been recently faxed. No response. Much of NIST has lobbied her to persuade her to come.

Congressman Chris Van Hollen (Tuesday night banquet): working with his scheduler, but no confirmed response yet.

Commitments have been received from Pat Dehmer. Arden Bement turned us down as acting NSF director, but may come as NIST director. Chief of staff of OSTP (Marburger's office) is confirmed.

Ray Orbach (head of office of science) is also being worked on but no confirmation.

User Group Chairs Letter

Letter drafted by Greg Smith inviting User Group Chairs to participate in NSSA functions

Sent out. No responses as yet.

3.) plaques, glass sculptures, etc. (Briber)

Awards have arrived. The Shull award is large, very impressive!

4.) Other business

Minutes: SJB would like a formal procedure for the minutes. He will submit the minutes to the excom sometime after the call. Minutes will be discussed and approved at the next conference call and then posted after that.

Call ended 12:00pm

Respectfully submitted, Simon Billinge, 4/28/04